



REGISTRATION FLOW OF FOREIGN HALAL CERTIFICATE



01

Registration

- Importer/Authorized Representative (PR) creates an account at SIHALAL
- Log in, click "Registrasi SHLN" menu
- Fill in applicant data and Requirement Documents



02

Verification

- BPJPH verifies the completeness and validity of the application documents
- If the verification results have not been met, the Importer/PR is required to submit additional documents and original documents (5 working days, after that the application is canceled by the system)



03

Payment

- If the verification results are met, BPJPH issues an invoice
- Importer/PR makes payment (7 working days, after that the application is canceled by the system)
- Verify payment and issue a Payment Receipt



04

Issuance

- BPJPH issues Blank Draft Foreign Halal Certificate Registration Number
- Electronic Signature Consent
- Foreign Halal Certificate Registration Number is issued

Source: Decree of the Head of BPJPH No. 90 of 2023 concerning Procedures for Implementing Foreign Halal Certification Registration Services



REQUIREMENTS FOR THE REGISTRATION OF **FOREIGN HALAL CERTIFICATE**

- Applications for new/extension of Foreign Halal certificate registration are submitted by the applicant through the importer and/or official representative in Indonesia to BPJPH in writing using an integrated electronic system through the Halal Information System (SIHALAL) application.
- The application must attach the following required documents:
 1. Application letter for foreign halal certificate registration;
 2. The Letter of Authorization (LoA) which is in the form of a letter of agreement from the company in the origin country which includes a clause granting rights and/or authority to the applicant as the company appointed to carry out the application for foreign halal certificate registration;
 3. Business Permit Number (NIB) from the importer and/or official representative in Indonesia;
 4. A copy of the Foreign Halal Certificate for products that will enter the customs area in Indonesia and has been authorized by the Indonesian representative abroad in the form of a legalization signed by an authorized official; (If the HCB is in a member country of the Apostille convention, merely an Apostille certificate document is required.)
 5. The list of goods to be imported into Indonesia is equipped with a harmonized system code number; And
 6. A statement letter stating that the documents submitted are correct and valid.
- If the required documents use a language other than English, they must be accompanied by required documents that have been translated into English by a sworn translator.
- The applicant must extend the foreign halal certificate registration by submitting an extension and attaching the required documents no later than 3 (three) months before the validity period of the foreign halal certificate registration ends.

Source: Decree of the Head of BPJPH No. 90 of 2023 concerning Procedures for Implementing Foreign Halal Certification Registration Services





IMPORTER/OFFICIAL REPRESENTATIVE MUST KNOW!

After obtaining the **registration number**, the importer/official representative in Indonesia is required to:



Provide information **correctly, clearly and honestly**.



Report the changes to the Foreign Halal Certificate data that has been assigned a registration number to BPJPH **if changes occur**;



Attach the Foreign Halal Certificate registration number **near to the halal label** on the product packaging, certain parts of the product, and/or certain places on the product in accordance with the provisions for the use of halal labels that have been determined by BPJPH



Update the Foreign Halal Certificate registration number **if the validity period expires**;



Update the harmonization system code number **if a discrepancy is found between the proposed harmonization system code** and that listed in the Directorate General of Customs and Excise correction note*

*In condition that the results of the correction of the harmonized system code number are not included in the product which must be certified halal, then there is no need to register for a Foreign Halal Certificate.

Source: Decree of the Head of BPJPH No. 90 of 2023 concerning Procedures for Implementing Foreign Halal Certification Registration Services

